



CITY OF LANGLEY
STREET BANNER APPLICATION

1) Name of Non-Profit Society Requesting the Banner:

2) Contact Name:

3) Contact Phone Number:

Cell:

4) Dates Requested for Banner Display:

_____ to _____

5) Text on Banner:

6) Banner Location:

a) 20100 Block of Fraser Hwy

b) 20800 Block of Fraser Hwy

Date of Application: _____

Signature: _____

Please read the attached "Street Banner Policy" which outlines the requirements to display a banner. A review of your application will be undertaken and notice of approval/disapproval will follow shortly.

Please submit the fee of \$200.00 per location, together with this application.

Thank you.

For Office Use Only


Application Approved

Application Not Approved

Fee Received

Director of Engineering

The City of Langley
20399 Douglas Crescent
Langley, BC V3A 4B3
Tel: 604-514-2997 Fax: 604-514-2322

	Title: Street Banners	Number: EN-20
	Authority (if applicable):	Section: Engineering
	Date Adopted: April 24, 2001	Motion: 01/185
	Historical Changes (Amended, Repealed, or Replaced): Used to be 286	

Policy:

Any applicants wishing to install a banner across municipal property must meet the following criteria:

1. The display of street banners is restricted to the following 2 designated locations:
 - (a) Fraser Highway, east of 200th Street, adjacent to Cam Clark Ford Dealership
 - (b) Fraser Highway, west of Langley Bypass, adjacent to the former A & W site.

2. Applications are to be received in writing from an eligible non profit group for the City to install a street banner.

3. The banner is to be supplied at no cost to the City and the banner is to be constructed as follows:
 - (a) Street banners should be constructed of a vinyl laminated, vinyl coated screentex material. This material should be rated from 10 ounce to 12 ounce eclipse.
 - (b) Wind holes are difficult to control without involving the lettering but should not consist of anything less than one 1 inch “U” slit staggered per 4 square feet.
 - (c) Eyelets are required along the top of the banner no further than 30 inches apart and at the bottom corners and should be a minimum of 1 inch in diameter.
 - (d) The top and bottom edges of the banner should be reinforced with nylon or sleeved with polypropylene running through.
 - (e) Rope should be a minimum of ¼ inch diameter polypropylene 1 ft extending from the top 2 corners. For the bottom 2 corners, the length of the ropes and the width of the banner should total 90 feet.
 - (f) The maximum size of the banner is 3 feet by 30 feet.

4. The banner must be delivered to the City’s Engineering Operations Centre at 5713 198 Street, 21 working days prior to hanging and must be picked up within 5 working days of removal.

5. The banner will not be installed for more than 2 weeks.

6. Only 2 banners for any single group will be installed once a year.

7. If there are 2 requests for banner display for the same time, only one banner from each group will be installed.

8. The banners will be tactfully done and advertise only non profit community events.
9. A fee of \$200.00 is to be paid to the City for the installation and removal of 1 banner.

