



**Magic of  
Christmas**

# Parade Information

The first Saturday in December is the official date of the City of Langley's 14<sup>th</sup> Annual Magic of Christmas Parade. This event will take place through the downtown core of Langley City on Saturday, December 2, 2017 at 6:00pm. This is an exciting event that is geared towards bringing the community together to celebrate the beginning of the Christmas season.

The Magic of Christmas Parade has featured over 50 entries consisting of festive floats, bands, decorated vehicles, dance troupes, and community groups. We ask that all groups prepare a float that is illuminated and features festive music. Think of all the creative things you could do with colour, lights and sound!

DEADLINE FOR PARADE APPLICATIONS IS TUESDAY, NOVEMBER 28<sup>TH</sup>, 2017  
for more information please call 604.514.2940 or [events@langleycity.ca](mailto:events@langleycity.ca)





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# Parade Guidelines

## **REGISTRATION DEADLINE**

All registration forms and full payment must be received by Tuesday November 28, 2017.

## **NO SANTAS ALLOWED**

Santa and Mrs. Claus will be the last entry in the parade. To ensure this is the highlight of the parade, do not include Santa or Mrs. Claus as a part of your entry.

## **AGE LIMIT**

Children under the age of twelve (12) years must be accompanied by an adult.

## **CITY BYLAWS**

Sponsors of any entry will indemnify and save harmless the City of Langley (its Directors and Employees) and the Province of BC from all responsibility for personal injury or property damage arising from accidents incurred going to, during and dispersing from the parade event.

## **FLOATS**

All floats must be of proper construction, to prevent any chance of breakdown during the parade, and have proper driver's vision and ventilation. Drivers must remain with their floats.

Please note that your entry **MUST** be illuminated (lights, glow sticks, etc) and we encourage entries to include music!

## **ENTRIES WITH ANIMALS**

A clean up crew along the route must be provided for all entrants of live animals.

## **STAGING AREA ACCESS**

The staging area opens at 4:00pm. Do not arrive prior to 4:00pm as the roads will not be closed and check-in will not be open.

Entries must be in place and ready to go no later than 5:30pm. **PARADE BEGINS AT 6:00PM!**

## **YOUR POSITION IN THE PARADE**

FOR THIS PARADE YOU WILL BE ASSIGNED A STAGING AREA, NOT A POSITION.

If you have older adults or young children as a part of your entry please make note on your registration form in the special request section.

## **KEEP THE PACE**

In order to ensure that the procession moves smoothly, we need your help in maintaining the pace and the space. Please be aware of the entries both in front and behind you. Try to maintain spaces of 25-50 feet.

## **PROMOTIONAL MATERIAL**

Solicitation for cash or ticket sales along the parade route are not allowed.

No candy or promotional material may be thrown into the crowd along the parade route.

If your group would like to hand out candy or promotional material, it must be done person-to-person only.



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# Parade Registration Form

**REGISTRATION DEADLINE: NOVEMBER 28, 2017**

## Contact Information

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

## Organization Type

**Corporate**  
Fee = \$30.00  
*you will be contacted for payment*

**Private**  
Fee = \$0.00

**Community Group**  
Fee = \$0.00

## Entry Type Choose only one

STAGING AREA 1	STAGING AREA 2
<input type="radio"/> Single Vehicle with People Walking <input type="radio"/> Multiple Vehicles <input type="radio"/> Float <input type="radio"/> Other	<input type="radio"/> People Walking Only <input type="radio"/> Equestrian <input type="radio"/> Single Vehicle (maximum 20') <input type="radio"/> Bicycles

Estimate of Entry Length: \_\_\_\_\_

## Entry Description

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please note that your entry **MUST** be illuminated (i.e. lights, glowsticks) & we encourage entries to include **MUSIC!**  
Use of Santa or Mrs. Claus is **NOT ALLOWED** to be a part of your entry!

## Special Requests

\_\_\_\_\_  
\_\_\_\_\_

We, the undersigned, indemnify and save harmless, the City of Langley, the Magic of Christmas Parade staff and officials, and the Province of British Columbia, from and against any and all claims for personal injury or property damage or liabilities arising from participation in, going to, during and dispersing from the Parade.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## Submit completed registration form:

**1) Drop off or mail:**  
Timms Community Centre  
20399 Douglas Crescent, Langley, BC V3A 4B6

**2) Email:**  
events@langleycity.ca

**3) Fax:**  
604.530.8596